

4-day Driving Assessor course

Up-skill your staff to assess drivers in-house and make savings to your bottom line



If you run a large fleet, your ongoing commitment to managing driver risk will mean carrying out large numbers of driver assessments, usually requiring the employment of external professionals. However, this can often be costly in the long term, as well as time-consuming and administratively challenging.

Our Driving Assessor course could be the solution you've been looking for. Having your own expert-trained assessors based in-house will empower you to monitor and assess your drivers' skills and risk levels without the need for external expertise and cost.

Format	On-road + classroom
Duration	4 days
Trainer : delegate ratio	1:1 or 1:2

Course structure

During the course, your employees will learn how to conduct effective in-vehicle driving assessments, and be given a broad and thorough introduction to the role of Driving Assessor, including

- What makes a good Assessor
- Relevant legislation they need to be aware of, including the limitations of the role
- Understanding driver impairment, hazard perception, environmental impacts and self-evaluation skills
- Conducting and assessing effective pre-drive vehicle checks
- Enhancing their own driving skills and knowledge of the Highway Code
- Developing on-road assessment and evaluation techniques
- Understanding how to create informative and effective written reports
- Identifying and recommending specific driver training interventions to be delivered by a qualified driver training professional

The 4-day course will be evenly divided between practical on-road training, theory sessions and classroom-based demonstration, coaching and role-playing exercises. Below is an outline of the Driving Assessor course, with timings of the on-road sessions based on the typical format of two delegates to one trainer.

Day 1	
30 Mins	Presentation
	Course introduction and format
60 Mins	Classroom
	Highway Code test 1 (30mins)
	Analysis and discussion (30mins)
<i>15 min break</i>	
90 Mins	On-road
	Assessment drive demonstration by trainer
	Debrief and discussion
<i>Lunch break</i>	
40 Mins	Presentation
	Role of the Assessor (25 mins)
	Driver Evaluation Reports (DER) (15 mins)
<i>15 min break</i>	
25 Mins	Presentation
	Fault identification and implications

Day 2	
60 Mins	Presentation
	Giving route directions (20 mins)
	The Assessment Brief (20 mins)
	The Assessment Debrief (20 mins)
20 Mins	Classroom
	Pre-drive checks and driver documentation
<i>15 min break</i>	
90 Mins	On-road
	Route direction exercise
	Debrief
<i>Lunch break</i>	
90 Mins	On-road
	Practice assessment drive
	Debrief
<i>15 min break</i>	
25 Mins	Presentation
	Recording multiple driving faults



Day 3

120 Mins	On-road
	Assessment drive combining all elements from Days 1 and 2
<i>15 min break</i>	
20 Mins	Presentation
	Route planning and assessment forms
90 Mins	On-road
	Trainees to pilot their own assessment routes, including briefing, driver assessment, completion of DER and debrief
<i>Lunch break</i>	
90 Mins	On-road
	Refining of trainees' routes and assessment forms (60 mins)
	Debrief (30 mins)
<i>15 min break</i>	
60 Mins	Classroom
	Trainer's feedback
	Trainees finalise their route plans for Day 4

Day 4

140 Mins	On-road
	Practice assessment drive with trainees assessing. To include full briefing, assessment drive, debrief and DER completion.
<i>15 min break</i>	
60 Mins	Classroom
	Highway Code test 2 (30 mins)
	Analysis and discussion (30 mins)
<i>Lunch break</i>	
120 Mins	On-road
	Final assessment of trainees' competence as assessors
<i>15 min break</i>	
30 Mins	Classroom
	Course review

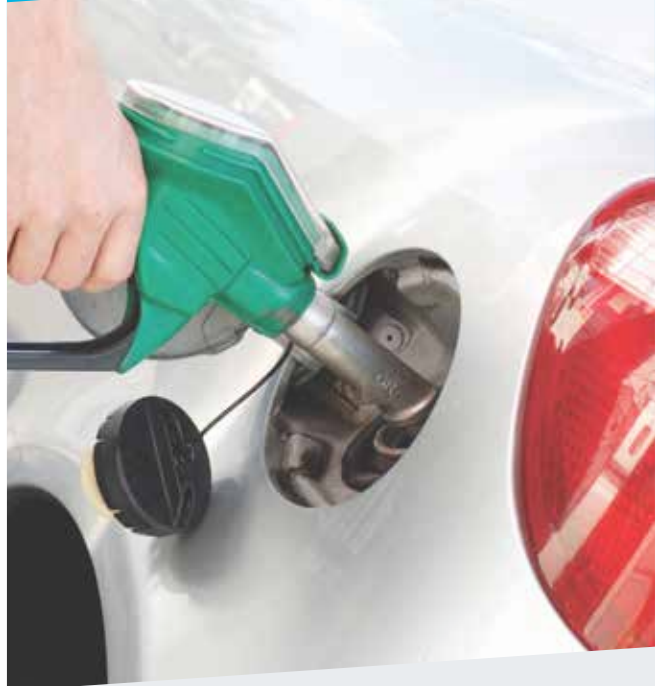
How can an in-house Driving Assessor benefit my business?

Having one or more Driving Assessors within your own workforce will enable you to bring key elements of your fleet risk management strategy in-house, providing your business and employees with several benefits:

- Supplement your online risk assessments with a face-to-face assessment of individual drivers, providing additional meaningful data regarding drivers' skills, behaviours and attitudes
- Easy and accurate identification of each individual drivers' training needs
- Assessment of drivers' skills within their particular vehicle and working environment, ensuring that their development is relevant to your business
- Ensure that essential vehicle maintenance checks are always carried out, by bringing these into the remit of a trained and responsible staff member
- Eliminate the logistical and administrative challenges of arranging assessments through third parties
- Demonstrate your commitment to driver safety best practice, both amongst employees and externally

Above all, you will be able to achieve these benefits by up-skilling existing employees, reducing the overall cost of your driver risk management programme.

Why choose IAM RoadSmart?



With over 60 years' experience creating over half a million Advanced Drivers, we are one of the UK's leading authorities on driver training and road safety. IAM RoadSmart can help your business fleet to become safer and more efficient through expert coaching delivered by a nationwide network of Advanced Driving Instructors, delivering several benefits including:

- Improvements to individual drivers' mpg
- Reduced accident rates and substantial savings on cost of repairs at end of lease
- A safer, less stressed workforce, better equipped to deal with increasing in-car distractions
- Fulfilling your duty of care responsibilities in line with the Health and Safety at Work Act 1974

As a registered charity, we are dedicated to improving safety on the roads, and our not-for-profit status enables us to offer you our expertise at highly competitive rates.

**Call our customer care team on
0870 120 2910**

Email: business@iam.org.uk

iamroadsmart.com/business

Registered in England and Wales 562530
Registered charity number 249002 (England and Wales) SC041201 (Scotland)

0332 12/17

iam
RoadSmart